Qualifications for Graduate Faculty Membership

Membership in the Graduate Faculty shall be of three classes, Full, Associate, and Provisional.

Full Graduate Faculty are faculty members employed at Columbus State University, recommended by the College Dean, and approved by the Graduate Council. Full Graduate Faculty must meet the following criteria:

- hold full-time appointment at the rank of assistant professor or higher at the university;
- hold an earned doctorate degree in the teaching discipline, related discipline*;
- have a record of effective teaching at the university level; and
- have documented evidence of recent (within last 5 years), ongoing and productive scholarly/research achievement and professional achievement that include but are not limited to publication in refereed scholarly journals, presentations at regional, national and international conferences and/or national and international recognition by peers.

Appointment to Full Graduate Faculty is a prerequisite for serving as a thesis or dissertation chair. Appointment term: Five-year renewable term

Associate Graduate Faculty are faculty employed at Columbus State University and/or emeriti professors. Associate Graduate Faculty are recommended by the College Dean, and approved by the Graduate Council. Faculty and emeriti professors must meet the following criteria:

- hold full-time appointment at the rank of assistant professor or higher, lecturer, or emeriti professor at the university;
- hold an earned doctorate degree in the teaching discipline, related discipline*;
- have a record of effective teaching at the university level; and
- have documented evidence of recent (within last 5 years), ongoing and productive scholarly/research achievement and professional achievement that include but are not limited to publication in refereed scholarly journals, presentations at regional, national and international conferences and/or national and international recognition by peers, or demonstrated competencies and achievements of related work or professional experience.

Appointment to Associate Graduate Faculty is a prerequisite for serving on a thesis and dissertation committee. Associate Graduate Faculty may not serve as a dissertation chair. However, Associate Graduate Faculty may serve as a thesis chair. Appointment term: Three-year renewable term
Provisional Graduate Faculty are *qualified* part-time faculty without sufficient evidence of scholarly activities. Provisional Graduate Faculty are recommended by the Department Chair and College Dean and approved by the Graduate Council. Provisional Graduate Faculty must meet the following criteria:

- hold a part-time appointment as adjunct professor at the university;
- hold an earned doctorate degree in the teaching discipline, related discipline*; and
- demonstrate related work or professional experience, including diplomas, certificates, or licensure and certifications, that contribute to effective teaching and a positive impact on student learning outcomes.

Provisional graduate faculty may *not* serve on thesis or dissertation committees unless approved by the Dean. Appointment term: One-year term

*Justification for Exception*—The dean of each college will justify qualifications for related field and post-doctorate experience for each teaching assignment through:

- approval of related field with supporting documentation;
- a minimum of 18 semester hours of post-doctorate graduate coursework specifically related to the course(s) in which the faculty member will be teaching; and
- documented high level noncredit academic experience.